

2010 BOOKING FORM

Booking Ref.

Please ring first to check availability: Tel: 01983 854 340

We will be pleased to hold your reservation for 5 days pending receipt of your remittance and completed signed booking form.

Home from Home Holidays, 9 Church Street, Ventnor, Isle of Wight, PO38 1SW
Phone: 01983 854 340; Fax: 01983 854 315; Email: ventnor@crlirect.co.uk

Name:	OFFICE USE ONLY
Address:	
Postcode:	
Home Tel No: Daytime Tel No:	
Mobile Tel No: Email address:	
The security deposit will be returned to this person.	

Name of property:	Ref No:
Arrival date	Departure date
Number of weeks	Total cost of rent £

Names and addresses of all persons in party (not including booker) and ages if under 18.					
Name	Address	Age	Name	Address	Age
1.			7.		
2.			8.		
3.			9.		
4.			10.		
5.			11.		
6.			12.		

Total no in Party	Adults/Children	Babies under 2

Any Pets:	How Many?	Type / Breed
Yes / No		

HFH Cancellation Insurance required: Yes No

Do you require HFH to book your ferry: Yes No

Outbound journey: Date: _____ Time: _____
Return journey: Date: _____ Time: _____

Number of Passengers:
Adults (16 yrs+) _____ Children (5-15 yrs) _____
Seniors (60 yrs +) _____ Infants (0-5 yrs) _____

Number of Cars: _____
(Make / Model) _____

BOX A FOR BOOKINGS MORE THAN 6 WEEKS IN ADVANCE	
BOOKING FEE	£ 30
SECURITY DEPOSIT	£
CANCELLATION INSURANCE (£17.04 pw)	£
2% CREDIT CARD OR £0.50 DEBIT CARD	£
TOTAL DUE	£
PLEASE MAKE ALL CHEQUES PAYABLE TO: HOME FROM HOME HOLIDAYS	

BOX B FOR BOOKINGS MADE LESS THAN 6 WEEKS IN ADVANCE OR WISHING TO PAY IN FULL	
BOOKING FEE	£ 30
SECURITY DEPOSIT	£
TOTAL RENT	£
PET PAYMENT	£
CANCELLATION INSURANCE (£17.04 pw)	£
2% CREDIT CARD OR £0.50 DEBIT CARD	£
TOTAL DUE	£

I pay Home from Home by: Please tick
 Cheque Debit Card Credit Card
 (2% charge for credit cards; £0.50 charge for debit cards)

Card Number
 □□□□ □□□□ □□□□ □□□□

Expiry Date □□ / □□ **Security No.** □□□□
Switch issue No. □□□□

Card Holder's Name _____
 Card Holder's Signature _____

The Agents are responsible to their Clients for the collection of rent only and no claims regarding the accommodation will be accepted by the Agents. The accommodation is let only for the specific number of people on this form or fewer. By signing this I declare I am aged 18 years or over and agree to be held responsible for the balance of the rent due for the accommodation in accordance with the Conditions of Hire that I have carefully read & accepted.

SIGNATURE	DATE
_____	_____

CONDITIONS OF HIRE – HOME FROM HOME HOLIDAYS - 2010

RESERVATIONS AND PAYMENTS

1. Provisional reservations can be accepted by telephone and must be confirmed within FIVE working days by our receipt of a completed booking form and your remittance of a third of the total rent and also the booking fee. Overseas Occupants are required to pay half the total rent in advance together with the booking fee of £30 and also the security deposit. Provisional bookings will be automatically cancelled if not confirmed within FIVE working days.
2. A booking fee of £30 is payable on all bookings.
3. When a provisional booking has been confirmed, the Occupant is responsible for the total rent, and payment is due SIX weeks prior to the start date of the rental period, without further demand.
4. For bookings made less than SIX weeks before arrival, the total amount is due at the time of booking, to include total rent, security deposit and utility charge (where applicable).
5. The security deposit (where applicable) is due prior to the rental period commencing. This is held against any charges incurred as a result of any breach by you of these conditions (eg breakages, damages, additional cleaning). Where no liability for charges is incurred, the security deposit will be returned to you in full within 21 days. You will be responsible for any damage caused to the property or its contents by yourselves, your guests and / or your pets, during the period of your rental.
6. Where Home From Home Holidays accept a security deposit they do so as solely as Agent for the Owner. The Agent cannot act as adjudicators / arbitrator in any dispute between the Owner and the Occupant over the security deposit. Such disputes should be settled directly with the Owner, for whose actions the Agent cannot accept responsibility.
7. All payment can be made by cheque, credit or debit card. **Credit cards will be subject to an additional 2% charge; debit cards will be subject to an additional £0.50 charge.**

INSURANCE

8. Holiday Cancellation Insurance: Home from Home Holidays offers cancellation insurance to cover accidents, illness and unforeseen circumstances. **WHERE THE REASON FOR CANCELLATION IS OUTSIDE THE COVER OF ANY INSURANCE POLICY, CANCELLATION CAN ONLY BE EFFECTED BY ARRANGING A SUITABLE SUB-TENANCY WITH THE APPROVAL OF THE OWNER OR THEIR AGENT. THE AGENTS WILL BE HAPPY TO ASSIST IN THIS MATTER FOR A CHARGE OF 15% + VAT OF THE RENTAL.**

BOOKINGS

9. All Occupants must be named on the booking form. The Occupant must not sublet the accommodation (without the prior consent of the Agent or the Owner) nor share it except with those named on the booking form. The Agent and / or the Owner reserve the right to terminate the hire without notice and without refund if the number of occupiers is exceeded, or (at their discretion) to make an additional charge.
10. Bookings will not be accepted from groups of single people under the age of 25.
11. All bookings are from Saturday to Saturday unless otherwise stated. Where Friday to Friday bookings are stated the rent will be as if it were from the Saturday to Saturday.
12. Pets, where permitted, are charged at £25 per pet per week. Pets are not to be left alone in the property and are not permitted in the bedrooms or on the furniture. Pets are to be kept under control and exercised off the premises.

MOVING IN

13. Any issues or defects regarding the accommodation should be reported by 5.00pm on the Monday after arrival or as soon as possible thereafter, which will enable us to investigate the matter. Neither the Agent nor the Owner can accept responsibility for work taking place outside the boundary of the property nor for any noise or nuisance arising from works or actions over which the Agent or the Owner have no control.

14. Neither the Agent nor the Owner can accept liability for problems outside their reasonable control such as breakdowns of domestic appliances, plumbing etc; although every effort will be made to rectify problems as soon as possible.
15. Neither the Agent nor the Owner accept responsibility for injury to any Occupant, their guests or third parties (except in the case of death or personal injury resulting from gross negligence) or loss or damage to their belongings, any car or its contents.
16. Occupants may collect keys after 2.00pm on the day of arrival, and must vacate the property by 10.00am on the day of departure, returning keys to the Agents' office shortly thereafter. If these times are not adhered to an extra day's rent will be charged and payment will be due within SEVEN days of the invoice.
17. For properties with a swimming pool the Occupant will be required to sign a disclaimer (to be supplied by us) to confirm that they are aware of the dangers associated with the pool and accept the responsibilities thereby imposed. Some of the pools might have certain restrictions on use attached (due to size limitations) and if such restrictions apply they must be adhered to by the Occupant.
18. Some properties provide bed linen and towels whereas some do not. The Agent strongly advises Occupants to check their specific property details at the time of booking.

MOVING OUT

19. The property, its fixtures and fittings, must be cleaned by the Occupant prior to departure. The Occupant is responsible for any damages or breakages, which should be reported to the Owner or their Agent during the period of occupancy. Any such losses or additional cleaning charges (if the property is left in an unsatisfactory condition) will be invoiced to the Occupant and payable within SEVEN days of the invoice.
20. Any articles left by the Occupant (if located) may be forwarded by recorded delivery on receipt of a minimum handling fee of £10.00 plus postage and packing.

ADDITIONAL TERMS

21. Any amendments or alterations to this booking at your request, or any re-issue of the confirmation paperwork, will be subject to a £30 administration fee.
22. If for any reason beyond the Owner's control the property is not available on the date booked, all rent and charges paid in advance by the Occupant will be refunded in full, subject to the Occupant having no further claim against the Owner or their Agent.
23. Whilst every effort is taken to ensure the accuracy of the description of each property, and all information is given in good faith and is believed to be correct at the time of publication, neither the Agent nor the Owner accept responsibility for errors.
24. Whilst every effort has been made to provide accurate property descriptions and accurate information, some properties are not suitable for the disabled, infirm or children, and should potential Occupants have any concerns they should contact the Agent for further information. No refund will be given after the holiday has been booked. Any responses to requests for information are subject to clause 23.
25. The Agent is responsible to the Owner for the collection of rent only, and no claims regarding the booking or the property will be accepted by the Agent.
26. These Conditions supersede any and all previous Conditions whensoever issued.
27. The Letting created by this agreement is a Holiday Let within the meaning given in paragraph 9 of Part 1 to schedule 1 of the Housing Act 1988.
28. This contract is governed by English Law.